

## **INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) POLICY**

### **Rationale**

Milgate Primary School supports the belief that through Information and Communication Technologies we equip children to participate in a rapidly changing world where work and leisure activities are increasingly transformed by technology. We enable students to find, explore, analyse, exchange and present information. We also focus on developing the skills necessary for children to be able to create and use information in a discriminating, effective and creative way. Milgate Primary School supports and develops the concept of Digital Citizenship in an Online World. All students will use ICT as a routine part of classroom activities across the curriculum.

### **Aims**

- To provide opportunities for all students to access and develop competencies with the broadest range of Information and Communication Technologies (ICT).
- To use ICT as tools that support and develop learning and enhance educational outcomes.

### **Implementation**

- Students and teachers will be exposed to ICT, and the range of functions they perform.
- Opportunities for ICT awareness, skill acquisition and curriculum integration will be provided to all students.
- Software selection will be based upon learning styles, 'openendedness' and interactivity. This selection will relate to the curriculum and the Learning program.
- Students will use interactive software that encourages them to problem solve, verbalise ideas and make considered decisions.
- Each classroom will have a range of eLearning components relevant to their level.
- Staff will be provided with professional development on the relevant application of eLearning.
- The latest version of virus protection will be installed on all devices through an automatic system of updating.
- In order to support the eLearning program, the school has a responsibility to provide safe and well maintained equipment, with a plan to update equipment as required.
- Staff and students will be instructed how to trouble shoot problems as appropriate with ICT equipment.
- Additional assistance related to trouble shooting will be provided by the school's technician and outside consultants when/where required.
- Milgate's ICT equipment will be maintained to the highest standard possible.
- Classroom environments will be maintained, modified and redesigned so that eLearning is integrated into the whole curriculum .
- Milgate's Internet and Intranet will be updated regularly to provide relevant information to the learning community of M.P.S.
- Ensuring all ICT structures and policies are in line with DEECD policy.
- Communicating with the school community as to how technologies are used in the school.
- Ensuring students do not use technologies inappropriately and their personal safety is maintained.
- ICT Acceptable Use Agreements will be sent home for students in Years Prep-6 for parents and students to sign.

### **Evaluation**

This policy will be reviewed as part of the school's three-year review cycle.